

FOOD TO BANK ON
RESPONSIBILITIES

- **Full and timely participation** in Food To Bank On, including attendance of all required workshops and 2/3 of other trainings and meetings.
- Submit an updated **Farm Plan** each Spring, reflecting changes in products & markets targeted, as well as plans for expansion and growth.
- Proactive, respectful use of your **mentor** farmer within the parameters of your individualized agreement, including visiting your mentor farmer and hosting your mentor to visit your farm. Your mentor farmer has agreed to these visits and to spend eight hours in consultation with you—use this time fully! They seriously want to help you!
- Timely completion and submission of **paperwork** including **delivery agreement, invoices, and evaluations**. The delivery agreement is a well-considered projection of the season’s deliveries (crops, quantities, dates, and probable invoice amounts) that must be turned in prior to the season’s start.
- Good faith effort to **deliver** according to the schedule you created to the very best of your ability.
- Provide input and **feedback** on the project and its direction for an annual project evaluation and during evaluative conversations with project staff.
- The Food To Bank On project involves collaboration with food banks, peer farmers, mentors and administrators. Maintain a collaborative, **friendly** and open-minded attitude of sharing and learning!

Should you fall short in any of these categories, it will trigger a conversation with the Food To Bank On Coordinator to evaluate whether the Food To Bank On project is still a good fit for you.

As a Food To Bank On Participant, I agree to uphold my commitment to the above outlined responsibilities:

SIGNATURE: _____

DATE: _____

NAME: _____

FARM NAME: _____