



Organization: Sustainable Connections, www.SustainableConnections.org

Title: Energy Program Intern

Reports to: Energy Program Manager

Location: Bellingham, WA

Status: Unpaid/Temporary Internship, 24-32 hours per week

Application Deadline: Applications accepted March 27th –April 17th, 2017

Internship Dates: June 12th - August 18th 2017 (some flexibility)

Summary

Intern with Sustainable Connections (SC), an entrepreneurial non-profit founded in 2002 that works with dozens of partner organizations and over 2,000 businesses a year, and engages thousands of community members. Our mission is *to be the forum where businesses come together to transform and model a vibrant local economy built on sustainable practices.*

The Energy Program Intern will work with other members of our Energy team helping to bring energy efficiency and renewable energy to the local business sector. There will be an opportunity to lead several larger projects along with day to day administrative tasks. Opportunities may arise to meet other professionals in the industry, attend energy audits, and participate in policy issues. This position is geared towards someone with strong analytical skills with an interest in energy efficiency and renewable energy.

Skills & Qualifications

The ideal candidate:

- Has previous coursework in energy efficiency, renewable energy, or related fields
- Is highly skilled with MS Office, especially Excel, and experience with Access, Salesforce, or utility databases are a bonus
- Has good problem solving skills and strong attention to detail
- Works well in teams and has effective written and verbal communication skills
- Is able to prioritize a busy workload
- Is aligned with the Mission of the organization and excited to further the Energy Program

To Apply: Qualified applicants should send a cover letter, resume, and contact information for three professional or academic references by email only to jeff@sustainableconnections.org. Please write "Energy Program Intern" in the Subject. Application review begins March 27th and closes **April 17th**.

Sustainable Connections complies with all federal, state, and local laws which prohibit discrimination in employment. Recruiting and retaining a diverse workforce is a high priority at Sustainable Connections.

Sustainable Connections is an equal opportunity employer that believes it is the responsibility of the company and all its employees to ensure there is no discrimination against any employee or applicant for employment based on race, color, religion, national origin, ancestry, age, sex, marital status, military service, sexual orientation, gender identity, the presence of any sensory, mental, or physical disability, genetic information, or any other protected status.