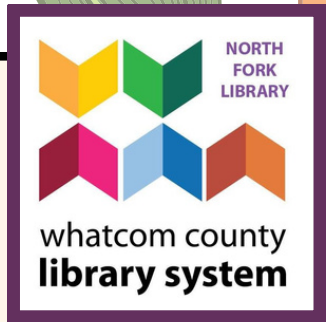




# NORTH FORK LIBRARY FREEDGE VOLUNTEER GUIDELINES



All volunteers are pre-scheduled and trained by the Food Recovery Program. To find out how you can get involved as a volunteer please contact the Food Recovery Program.

## 1. FREEDGE STOCKING PROCEDURES:

- Donations will be picked up daily from Food Recovery Program participating businesses and driven directly to the Freedge.
- All items need to be labeled for contents and date prepared by the commercial donors or by volunteers using program specific labels.
- Report Food Recovery Program recovery data using the QR code



## 2. MONITORING PROCEDURES:

- Temperature needs to be taken daily.
  - Temperature is best taken by stacking two wrapped items together and waiting a few minutes for a correct reading.
- Check Freedge for spoiled food, eliminating items that are no longer suitable for consumption or do not fit donation rules.
- Sort all removed food items into the waste station provided by the library. Please pay close attention to what is recyclable or landfill material.

## 3. CLEANING PROCEDURES:

- Wipe out the Freedge and pantry using the cleaner and towels provided. Be mindful to clean drawers, shelves, and handles.
- When garbage receptacles are full, please check in with library staff.



For all Freedge related questions, please contact the Food Recovery Program Team at: **(360) 647-7093**  
[foodrecovery@sustainableconnections.org](mailto:foodrecovery@sustainableconnections.org)  
 Or the North Fork Library at:

Sun	<b>-CLOSED-</b>
Mon	<b>-CLOSED-</b>
Tue	10:00 AM-8:00 PM
Wed	10:00 AM-6:00 PM
Thur	10:00 AM-8:00 PM
Fri	10:00 AM-6:00 PM
Sat	10:00 AM-5:00 PM

